



North Valley News

Approved by: Rosario Galvan

August 17, 2015



PUPIL FREE DAY: AUGUST 17
FIRST DAY OF INSTRUCTION: AUG. 18
CA ADMISSIONS DAY HOLIDAY: SEPT. 4
LABOR DAY HOLIDAY: SEPT. 7
TENTATIVE FOCUS GROUP MEETINGS:
SEPTEMBER 29 & NOVEMBER 17



PRINCIPAL'S CORNER

Rosario Galvan

Welcome back! I hope everyone had a restful break. First, I would like to welcome back those teachers that were RIF'd and placed back at our service area. We are very happy to have you back in the NVSA family. I would also like everyone to welcome our new staff members:

- Janice Chow: WIOA evening advisor
- Adam Werner: II lab teacher Rinaldi
- Natalya Kugel: ESL East Valley
- Reyna Lopez: Biology teacher Sylmar
- Sofia Mayoral: Spanish teacher EVSC
- Allen Craig: B&G worker teacher NVOC
- Daniel Perkins: Aviation teacher

Although we are facing some trying times, it is great to be back. This year, one of our goals will be to focus on improving instruction and aligning our course offerings with the needs of the community. In November, we will be having a Community Advisory Meeting where we will invite members of our community to give us additional input. This will be valuable information in planning future classes. The other goal that is of high priority is to prepare for our WASC Visit in April 2016. This is a school-wide effort where all stakeholders will be involved; teachers, students, staff and community partners. It is an exciting new year and I have no doubts that we will make great strides in achieving all our goals. Onward to a truly successful 2015-2016 school year!

ACCREDITATION

We will have our accreditation visit this year, April 18-20 with four member visiting committee.

Everyone has contributed to the process so far through Program Groups, Focus Groups and surveys. Instructors will also have the opportunity to do Peer-to-Peer observations.

All instructors will be issued an Accreditation "Classroom Materials" notebook. Each teacher will highlight sample student work and include long-term and weekly/daily lesson plans for the visiting team to see all the hard work our teaching staff puts into creating a success learning environment for our students.

All offices and classrooms will create a display to highlight information, activities, and achievements.

Thank you for all you are doing to make this a success self-study accreditation process for our school.

BUDGET UPDATE

It has been determined that LAUSD Adult Education will receive \$77 million of the Adult Education Block Grant funding.

The State has an additional \$165 million which will be allocated to all consortia statewide, including the Los Angeles Regional Adult Education Consortium (LARAEC).

FALL CHILD ABUSE AWARENESS TRAINING

All employees are auto-enrolled and are required to complete the Fall CAAT and assessment annually after the start of the school year, July 1. **This is a mandatory training and must be completed no later than September 30.** Please give Estela a copy of your certificate when you have completed the training.

UPCOMING FAIR & EXPO

The Latino Expo

Panorama Mall

September 19, 2015 10am—4pm

The Valley Fair Hiring Spree

El Cariso Park and Community Center

September 17, 2015

For more info: www.lacoegain.org/hiringspreela/Home.aspx

LAUSD EMAIL ACCOUNTS

Your LAUSD email account is used as a central tool to facilitate official work-related communications, 1) from the District to employees, 2) between employees and 3) between employees and external stakeholders.

Regardless of work location and duties, every employee is responsible for monitoring his/her assigned email account regularly for official correspondence and notices. Employees are also responsible for keeping their designated email accounts within maximum storage limits to ensure that work-related correspondence is received.

If you have a problem accessing your LAUSD email please contact IT Help Desk at (213) 241- 5200.

Please check your LAUSD email weekly. Our NVSA bulletin will be emailed to all NVSA employees weekly. If you do not receive the NVSA bulletin in your LAUSD email please notify Ellen Baker so that you can be added to the email group mailing. We cannot email to non-LAUSD emails.

STAFF INFORMATION

Timecards are now organized by time frame. **Please be sure to sign-in when you arrive and sign-out when you leave for the day on all your timecards each day.**

Absences need to be reported as soon as you know you will be absent to the school where you are assigned. When absent from NVOC please call Estela at Ext. 301. **Teacher Assistants** will need to notify assigned school and NVOC of absences. **Building & Grounds Workers** will need to notify the Plant Manager and Estela at NVOC on Ext. 301.

Keys are to be checked in and out on a daily basis.

e-Attendance: Please login to your e-Attendance on Monday to make sure that you have access. If you have any problems accessing your e-attendance or need to have an account set-up, please contact the SIS office at Ext. 341 (Delmy), 343 (Merlie) for assistance. e-Attendance needs to be done on a daily basis at the end of every class. **Please be aware that Central Office regularly monitors SIS and we need be in compliance.**

Mission Statement

North Valley Service Area offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.